

October 13, 2021

Re: Stationery Supplies Q3/2

Nos.	Item	AMOUNT
1.	Hammermill 8 1/2x 11 Copy Paper	15 Reams
2.	Hammermill 11x 17 Copy Paper	02 Reams
3.	John Dickson 4 1/8 * 9 1/2 White Opaque Window	100
4.	John Dickson 4 1/8 * 9 1/2 White Envelope (Self Seal)	100
5.	John Dickson 12"x10" Envelope	75
6.	John Dickson 6"x9" Envelope	75
7.	Wedge Envelope	200
8.	Pilot Easy Touch Ball Point fine Black	04 boxes
9.	Pilot Easy Touch Ball Point fine Blue	04 boxes
10.	Pilot Easy Touch Ball Point fine Red	04 boxes
11.	4 Quire Log Book	12
12.	8 Quire Log Book	04
13.	Note Pad (Medium)	15
14.	Note Pad (Small)	15
15.	Studmark Sticky Notes 3"x 3" Blue(4), Pink(4),Orange(4), Green(4)	16 total
16.	Pencils	24
17.	Rubber Bands	02 pks
18.	Calculator Tapes	10
19.	Standard Staples	04 boxes
20.	Stick n 45*12mm (Page tag)	6 pks
21.	Magnifying glass	01
22.	Elmer's Glue	03

MARAD Procurement Team