

**MARITIME ADMINISTRATION DEPARTMENT**

**PORT SECURITY SECTION**

**ELEMENTS OF THE PORT FACILITY SECURITY PLAN**

 **M-I-SP-6**

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| **Minimum Requirements****(ISPS Code, Part A 16.3)** | **Recommended****(ISPS Code, Part B 16.8)** |
| Measures to prevent weapons, dangerous substances or devices from entering the port facility or boarding a ship  | The role and structure of the port facility’s security organization  |
| Measures to prevent unauthorized access to the facility or ships  | Duties, responsibilities and training requirements of all port facility security personnel  |
| Procedures for responding to security threats or breaches  | The port facility security organization’s links with other national and local authorities with security roles  |
| Procedures for responding to Contracting Government security instructions for Sec. Level 3  | Communications systems  |
| Procedures for evacuation in case of security threats or breaches  | Procedures or safeguards to allow continuous communications  |
| Duties of port facility security personnel  | Procedures to protect security sensitive information (paper or electronic)  |
| Procedures for interfacing with ship security activities  | Procedures to assess continuing effectiveness of security measures  |
| Procedures for periodic review of the plan and updating  | Procedures to allow submission and assessment of reports on security breaches  |
| Procedures for reporting security incidents  | Procedures related to cargo handling  |
| Identification of the PFSO and their 24 hour contact information  | Procedures covering ships’ stores delivery  |
| Measures to ensure security of information in the plan  | Procedures to maintain/update records of dangerous goods or substances  |
| Measures to ensure security of cargo and cargo handling equipment  | Means of alerting waterside patrols and specialist search teams  |
| Procedures for auditing the security plan  | Procedures for assisting ship security officers in confirming identities for those boarding ships  |
| Procedures for responding if a ship security alert is activated  | Procedures for facilitating shore leave for crewmembers and access by seafarer welfare organizations  |
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