

**MARITIME ADMINISTRATION DEPARTMENT**

**PORT SECURITY SECTION**

**ELEMENTS OF THE PORT FACILITY SECURITY PLAN**

**M-I-SP-6**

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| **Minimum Requirements**  **(ISPS Code, Part A 16.3)** | **Recommended**  **(ISPS Code, Part B 16.8)** |
| Measures to prevent weapons, dangerous substances or devices from entering the port facility or boarding a ship | The role and structure of the port facility’s security organization |
| Measures to prevent unauthorized access to the facility or ships | Duties, responsibilities and training requirements of all port facility security personnel |
| Procedures for responding to security threats or breaches | The port facility security organization’s links with other national and local authorities with security roles |
| Procedures for responding to Contracting Government security instructions for Sec. Level 3 | Communications systems |
| Procedures for evacuation in case of security threats or breaches | Procedures or safeguards to allow continuous communications |
| Duties of port facility security personnel | Procedures to protect security sensitive information (paper or electronic) |
| Procedures for interfacing with ship security activities | Procedures to assess continuing effectiveness of security measures |
| Procedures for periodic review of the plan and updating | Procedures to allow submission and assessment of reports on security breaches |
| Procedures for reporting security incidents | Procedures related to cargo handling |
| Identification of the PFSO and their 24 hour contact information | Procedures covering ships’ stores delivery |
| Measures to ensure security of information in the plan | Procedures to maintain/update records of dangerous goods or substances |
| Measures to ensure security of cargo and cargo handling equipment | Means of alerting waterside patrols and specialist search teams |
| Procedures for auditing the security plan | Procedures for assisting ship security officers in confirming identities for those boarding ships |
| Procedures for responding if a ship security alert is activated | Procedures for facilitating shore leave for crewmembers and access by seafarer welfare organizations |
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